

# AGENDA

## CABINET MEETING

Date: Wednesday, 28 October 2020

Time: 7.00pm

Venue: Virtual Meeting via Skype\*

Membership:

Councillors Mike Baldock (Vice-Chairman), Monique Bonney, Angela Harrison, Ben J Martin, Richard Palmer, Roger Truelove (Chairman) and Tim Valentine.

Quorum = 3

### RECORDING NOTICE

Please note: this meeting may be recorded and the audio recording published on the Council's website.

At the start of the meeting the Chairman will confirm if all or part of the meeting is being audio recorded. The whole of the meeting will be recorded, except where there are confidential or exempt items.

You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this recording will be retained in accordance with the Council's data retention policy.

Therefore by entering the meeting and speaking at Cabinet you are consenting to being recorded and to the possible use of those sound recordings for training purposes.

If you have any queries regarding this please contact Democratic Services.

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Pages

### Information for the Public

\*Members of the press and public can listen to this meeting live. Details of how to join the meeting will be added to the website after 4pm on 27 October 2020.

### Privacy Statement

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1. Apologies for Absence
2. Minutes

To approve the Minutes of the Meeting held on 23 September 2020 (Minute Nos. 121 -131) as a correct record.

3. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships.

The Chairman will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:

(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

(b) Disclosable Non Pecuniary (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.

(c) Where it is possible that a fair-minded and informed observer, having considered the facts would conclude that there was a real possibility that the Member might be predetermined or biased the Member should declare their predetermination or bias and then leave the meeting while that item is considered.

**Advice to Members:** If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the Meeting.

## Part A Reports for recommendation to Council

- |    |                                    |         |
|----|------------------------------------|---------|
| 4. | Review of Fees and Charges         | 5 - 76  |
| 5. | Council Tax Support Scheme 2020/21 | 77 - 94 |

## Part B Reports for Decision by Cabinet

- |     |                                       |              |
|-----|---------------------------------------|--------------|
| 6.  | Extension to Matrix Contract          | 95 - 102     |
| 7.  | Housing Allocations Policy            | 103 -<br>148 |
| 8.  | Visitor Economy Framework Action Plan | 149 -<br>198 |
| 9.  | Economic Improvement Plan             | 199 -<br>210 |
| 10. | Local Housing Company                 | 211 -<br>218 |
| 11. | Exclusion of Press and Public         |              |

To decide whether to pass the resolution set out below in respect of the following items:

That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act:

3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).

- |     |   |              |
|-----|---|--------------|
| 12. | Exempt Appendix - Local Housing Company | 219 -<br>252 |
|-----|---|--------------|

## Issued on Friday, 16 October 2020

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Cabinet, please visit [www.swale.gov.uk](http://www.swale.gov.uk)

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